

DUNSFORD PARISH COUNCIL

Minutes of meeting held in the Village Hall Dressing Rooms on Tuesday July 7th, 2026

Present: Cllrs P French (Chair), K Morris, T Anderson, A Arnold, P Harper, P Lewis, District Cllr A Swain and the Clerk Lynne Ogden. 0 Members of the Public attended

1. **a) Apologies** – Cllrs Parry, Squire, Webber and County Cllr Keeling sent apologies. Noted and accepted. **b) Declaration of Interest/ Register of Interests:** None

2. **Minutes of the Council meeting held on June 2nd, 2026**, had been distributed, were approved and signed.

3. **Progress reports** (on items not covered elsewhere on the agenda).

3.1 Action Points from last meeting- all actions completed. Gov.uk ongoing

3.2 Clerk's report – sent to all Cllrs. with Highways report

3.3 Reports from other councillors/ representatives – report received from County Cllr Richard Keeling and sent to all Cllrs.

District Cllr Swain reported that despite certain rumours, TDC is not selling off parks for building projects! It was a legal process that has to be in place that gave the wrong impression/ It was confirmed that Dunsford Parish does not have any of Teignbridge Assets within its boundaries/ By the end of July, it should be known what option has been chosen for LGR (Local Government Reorganisation)

3.4 Housing Working Group – Cllr French reported that he has been approached by three residents asking when Dunsford is going to get some houses. He has been in touch with Hastoe, the company Dunsford has been working with, and they have said that they are not able to do anything for Dunsford until all their present 2026 project have been completed. Because of this, the Housing working Group will have a meeting soon with a view to start researching other providers. Also, the key person that Dunsford has been working with from Teignbridge has resigned and will be leaving the post in the near future. **Action Cllrs French/Lewis/the Clerk**

3.5 Dunsford Emergency Response Team (DERT) – Cllr Morris reported that she had delivered a First Aid training session for members of DERT. Four members attended. A lot of questions were raised, and it was decided to begin all future meetings with a quick 15-minute training session. Cllr Morris will update Cllr Arnold who has recently joined this group. The Chair thanked Cllr Morris for not charging for her time to deliver the training

Action Cllr Morris

3.6 Dunsford Climate Initiative (DCI) – A meeting was held on 22/06/2026. It began with a review of its Terms Of Reference, as requested. It was agreed to keep them the same but raised the fact that they need to refocus on them to inform future tasks/ The proposed gravel footpath was discussed and the Clerk was asked to raise some questions with the Highways Neighbourhood Officer who is assisting with this/ Pete Rich, Dartmoor Warden is continuing to push to get the stepping stones mended/ Nightjars have been spotted in Dunsford/DCI will get involved with a plan next year to get rid of Himalayan Balsam in the area/ DCI are putting a plan together for new hedging in the Village Green.

Action Clerk/DCI members/Cllr Webber (VG)

3.7 Reports from other meetings attended by Dunsford Councillors - None

4. Correspondence: - List of correspondence listed overleaf. The Council discussed the following: -

a) Requests from DADs about the Summer production. The Council agreed on what was possible and asked that they post notices on anything to be left in the Village Green. A notice stating when the Green will be closed is also needed at the entrance. **b)** Local Leaders at Teignbridge asked for agenda items for the September meeting. Some items were suggested and the Clerk will send these to Tom Pearce, Principal Strategy and Policy Officer. **c)** Dartmoor Local Plan – notice of intention to commence preparation. Part of Dunsford Parish is involved in this and all Cllrs will make themselves familiar with the process. It was agreed that we will need to revisit this and be involved.

Action Clerk/All Cllrs

5. Finance

5.1 C/A - £14,813.20 as at 24/06/2026 BBI/A - £1,884.34 as at 09/06/26

Income: 1st half of precept - £8799 CIL payment - £587.62

The Council resolved to pay the following invoices: -

5.2 Clerk's Salary (5 weeks) – Net pay to Clerk £592.80 + £53.28 expenses= £646.08

5.3 BG - Lengthsman's tasks for June – £25

5.4 HMRC – Q1 2026-2027 PAYE and NI – £486.34

5.5 Information Commissioner's Office - £52

5.6 Vision ICT – Annual website Host costs – £241.50

5.7 TDC Dog bin emptying - £796.80

5.8 Reimbursement to Clerk for Cllr Training (DCT) - 3x £49.46 = £148.38

5.9 Q1 Reconciliation against budget- As the bank statement for the end of Q1 had not been received, the Clerk presented Q1 figures against the budget. This confirmed that the Council is working within its budget.

6. Village Green – a) Cllr Webber had carried out the monthly report, and this had been sent to all Councillors. All is well **b)** The ROSPA recommendations will be addressed the week beginning 13th July. **c)** The organic spray given by Cllr Anderson appears to be working. A Cllr suggested that a list of the ingredients used should be held by the Clerk in case of any allergic reactions. Cllr Anderson will send this to the Clerk.

Action/ Cllrs Webber, Anderson and the Clerk

7. Planning: Applications: 7.1 Teignbridge Planning – 26/00944/FUL – Farrants Farm, Farrants Hill, Dunsford. – Conversion of barn to self-build dwelling. The Council has no objection to this application.

Decisions: 7.2 Teignbridge Planning – 22/01547/COND1 – Reedy Meadow Nursery – Discharge of conditions 3 (surface water drainage) 4 (landscaping scheme) 6 (carbon reduction measures) 7 (ASHP specification /management) and 8 (external materials) on planning permission 22/01547/FUL – demolition of an agricultural building and construction of a dwelling - All conditions approved, with details.

A Cllr asked if the Council can be given a simple guide to commenting on Planning Applications. The Clerk will research this.

Action Clerk

8. Lengthsman – tasks for July were discussed. These include the installation of the verge markers in Briton Street. Thanks to him for strimming the footpath from the Court. Cllr Arnold will monitor this and ask for it to be redone, as necessary.

Action Clerk/Cllr Arnold

9. Council Transfer to Gov.uk domain – All Cllrs have been attempting to install their new emails on their devices. All problems were discussed and questions raised. A plan of action to sort these was made. July will be the month of transition, and it is planned that the whole Council will have transferred by the August meeting. **Action Clerk/all Cllrs**

10. The Council approved the following to attend specific courses. **a)** DCT - Cllr Webber and Chair of Village Hall – Writing Effective Funding Applications 14th July 2026 **b)** DCT - Cllr Webber – Introduction to starting a Social Enterprise 16th September 2026

11. Adoption of Reserves Policy – The Council resolved to adopt the Reserves Policy. **Action Clerk**

12. Matters brought forward by the Chair (for information only /possible addition to next month's agenda including: - **a)** Any pressing Highways issues for Clerk to pass on to Highways' contact – DCI queries from item 3.6 **b)** Cllr Harper asked if the Council has an SBI number as it may be able to access grants from the Rural Payments Agency if it has. **Action Clerk**

13. Date of future meetings - Tuesday 4th August 2026 – 7:30 pm - it is intended for all Cllrs to walk around the Village and inspect/review the Assets of the Council and return to the Village Hall Dressing rooms by 8:30 to complete the rest of the agenda. Therefore, the Cllrs will meet at 7:30 by the bus shelter in Briton Street to begin their inspection.

There being no other business, the Chair closed the meeting at 9.05pm

Signed as a true record..... (Chair) Date

Email circulation during the past month

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digests and weekly newsletters
- DALC newsletters
- Devon Communities Together – various newsletters, including Village Hall's
- Teignbridge District Council newsletter
- Devon County Council newsletter
- Parish/Town Council Development Forum info.
- 20s plenty info – Louise Wass
- Temp traffic notice
- Tom Pearce – Local leaders' update
- People's emergency briefing info.
- DADs Summer play in Village Green info.